



## **CCDI AGM MEETING**

**May 13, 2014**  
**Niagara College**

### ***Minutes***

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#### **Presentations**

a) *Environmental Scan of Disability Services Offices (DSO)* – Theresa Siu, Accessible Learning Advisor, Sheridan College (See Appendix A)

A comprehensive overview of Disability Service Offices of ten different colleges and universities in Ontario including four from Western Canada. An analysis of staff compliment, use and extent of services, collaboration, case management systems and accommodation procedures will be compared. The goal of this study is to find best practices and innovative solutions to the common issues faced by DSOs.

b) *Mental Health Update*

- Sault College – Morgan Levy, Supervisor Mental Health Hub (See Appendix B)
- Niagara College - Jennifer Babin; Rayna Laughlin; Tanja Steinbach (See Appendix C)

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#### **Business Meeting**

##### **1. Approval of Agenda**

- Approved by all.

##### **2. Approval of February 2014 Minutes**

- Approved by all.

##### **3. Reports and Updates**

###### **a) Treasurer's Report – Jim Chalmers**

- We are in good standing. All outstanding invoices have been paid.

###### **b) Heads of Student Services (HOSA) Report –Jim Chalmers**

- HOSA Executive Committee has approved the Terms of Reference as presented including the change to alleviate the necessity to have a manager sit as Vice-Chair.
- It is expected that we will receive the final draft of the AFSD Evaluation Report by the first week in June. A teleconference is scheduled for June 10, 2014 with the consultants, MTCU and the CCDI/HOSA Evaluation Committee. The purpose of this meeting is to allow us the opportunity to ensure that the content of the report is factual before submission.

###### **c) WSIB – Karen Coffey**

- The WSIB working group continues to be in consultation with Colleges Ontario looking to establish best practices.

###### **d) Nominations/Elections - Members voted in for 2014-15 as follows:**

- Chair – Karen Coffey
- Vice Chair – Carla Gray
- Central Regional Representative –Theresa Sui
- Professional Development Representative – Nora Simpson
- Adaptive Technologist Representative – Yvan Roy
- Learning Strategist Representative – Rachel Shalit

##### **4. Other Business**

a) CCDI Goals

- Strategic priorities were reviewed for engaging our membership and updating the CCDI website. A decision was made to add an AT and LS to support those strategic initiatives to become members of the executive.
  - Carla Gray will serve as the CCDI BSWD representative replacing Toni Connolly
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