



**CCDI Teleconference**  
**February 13, 2020**  
**Minutes**

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**Attendees:** Carla Grey, Sherri Parkins, Shanna Lecuyer, Janice Fennell, Andrea Finkelstein, Tim Comerford and Kelley Grant (scribe)

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**1. Approval of Agenda**

- Approved by Shanna Lecuyer; seconded by Sherri Parkins.

**2. Review of executive minutes January 9, 2020**

- Minor edits have been made to January 9, 2020 minutes. Approved by Andrea Finkelstein; seconded by Shanna Lecuyer.

**3. Reports & Updates**

**a) Treasurer's Update –Shanna Lecuyer**

- We are in good standing.

**b) Professional Development– March 5, 2020 – Colleges Ontario**

- PD information has been forwarded to the members. All information and registration is posted on the Eventbrite site. There are currently 36 registered for the PD – cap is 40.

**c) Provincial Meeting –All – March 6, 2020**

**Agenda**

- *Ministry of Training, Colleges and Universities (MTCU) - Mercedes Lee, Senior Policy Advisor, Postsecondary Accountability Branch, MTCU - **Tentative***
  - *Update – Mercedes Lee is off on extended leave; an email was sent January 27, 2020 and February 13, 2020 to Jennifer Bernier, Manager, 416-314-6975 but we have had no response. Please click [here](#) for the Colleges Ontario directory. **Carla to reach out to Jennifer Bernier by telephone.***
- *BSWD - Update –Anik Powell, Senior Policy Advisor, Postsecondary Accountability Branch, MTCU. - **Tentative***
  - *Erin O'Neill forwarded an email to Kelley Grant advising they are hoping to know by the end of next week.*
- *Spring Fling 2020 Update– May 20, 2020 George Brown, Sherri Parkins, M.A. Learning Strategist, Seneca College*
  - *Sherri will provide an update on the Spring Fling event and Kelley will set up the Eventbrite site with Sherri Parkins. Hoping to announce the registration at the meeting on March 6, 2020 or earlier.*
- *Heads of Student Services (HOSA) Report – Neil Buddel, PhD, Dean of Students, Centennial College, HOSA Representative - **To be confirmed.***
- *Treasurer's Report – Shanna Lecuyer, Treasurer, CCDI*
- *AODA Standards Committee Update – Janice Fennell, Manager, Accessible Learning Sheridan College*

- *Janice will provide an update on the AODA Postsecondary Standards Development Committee. This committee includes a mix of members representing both the disability and education sectors and is tasked with identifying barriers in postsecondary education and providing recommendations to address these barriers.*
- *Accessibility Operational Panel Discussion - All*
  - Open discussion to speak to the changes that have happened in different colleges – structure and service deliveries; ie at Centennial they have moved from having a separate counselling and accessible learning department to being one department; accessible learning counsellors are doing personal counselling.
  - *Counselling Services Set Up* - Janice suggested we could speak to operational functions of other colleges ie: clockworks. They recently had TechniPro do a demo and they have improved functionality. They have modules where students can book their own appointments; students have the ability to upload documentation etc. Andrea suggested to speak to ways to improve online testing, booking appointments etc. It was suggested to invite TechniPro to do a demo of all the modules in place. Fanshawe College has adopted these modules. Carla suggested we could invite them to our next meeting in the Fall.
- *Other - Awards/New Name for CCDI; CCDI executive recruiting for Northern Rep.*

**d) Other**

*Learning Disabilities Association of Ontario (LDAO) – Andrea Finkelstein*

- Andrea Finkelstein volunteered to be the CCDI representative for the LDAO post-secondary committee. She advised it entails three teleconferences a year to discuss policy and individuals with disabilities. Their first meeting was on February 4, 2020. Attendees included Maureen Barnes, Director of Student Accessibility Services at York University; Lawrence Barns, President & CEO, LDAO, Diane Wagner, Public Policy and Education Consultant, LDAO, Lynn Ziraldo, Strategic Advisor, Learning Disabilities Association of York Region, Susan Alcorn Mackay, former Director of Disability Services at Cambrian's Glenn Crombie Centre and Jill Nebb.
- *Disability Verification Form (DVF)* - Andrea clarified students with disabilities are required to complete the DVF form if they are applying for the disability grant and BSWD funding through OSAP. Discussion was had around those students with LDs and if they needed to complete the DVF if they had a valid psychoeducational assessment. Andrea confirmed that the OSAP was still requiring the DVF to be completed. Concerns brought up around students not being able to get the psychologist who completed the assessment to complete the DVF. Andrea reported that some students were going back to the family doctor to have the form completed for the learning disability as it was so difficult to obtain an appointment with the psychologist to complete. The concern is the family doctor cannot assess a learning disability. LDAO is having a meeting with College of Psychology Ontario (CPO) and will bring this forward.
- *BSWD* – Andrea explained there was a cap on the BSWD funding for psychoeducational assessments for students who do not have a learning disability diagnosis. Based on the current manual, Students who are assessed using BSWD-CSG

funding and do not receive an LD diagnosis, only have access to provincial part of the BSWD which, is capped at \$2000.00. The federal portion (CSG) is not available to them according to the 19-20 BSWD-CSG guidelines.

- *Five Year Reassessment* – There was a discussion about students having to be reassessed if their psychoeducational assessment was over five years old and if it was done before the 18 years of age. If the student is only taking a one semester or year program they would not have their assessment completed until just before their last term or before graduate.
- *ADHD Documentation Guidelines*– Andrea explained there are no specific CCDI guidelines and there is a wide policy on documentation requirements. She explained “at Algonquin, they accept non-psychoed documentation for ADHD, and I believe that other Colleges do as well. The documentation that we request for ADHD consists of: A copy of your latest comprehensive psychoeducational assessment, completed by a registered psychologist or psychological associate. An assessment completed within the last 5 years, or at the age of 18 years or older, is preferred or a letter or form completed by a physician, psychiatrist, neuropsychologist, psychologist or psychological associate that includes: Description of current level of functioning; Relevant personal and academic histories; Description of the nature of current symptoms and their potential impact within a college setting; Potential impact of medications on academic functioning; Recommended accommodations and supports”.
- *AFSD Projects* – Andrea advised this has been funded for Algonquin for this year to continue (19-20 academic year) with the pilot and hoping it will roll out to all colleges in the future.