



## **CCDI Executive Teleconference Meeting**

**April 24, 2013**

### **Minutes**

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**Attendees:** Jim Chalmers, Ann Moore, Barbara Pontes, Meghan Houghton and Kelley Grant (scribe)

**1. Approval of Agenda - Approved by all**

**2. Review of executive minutes of April 5, 2013 – TBD**

**3. Reports & Updates**

**a) Treasurer's Update- Jim – TBD**

**b) AGM Update – All**

- This meeting was scheduled solely to finalize details of AGM.
- It was agreed to give Marie McCarron, M.Ed., Clinical Services Manager, Regional Assessment and Resource Centre 30 minutes to discuss Resource Guide for Assessments - 15 minutes for presentation and 15 minutes for Q & A.
- Ministry Report – MTCU – approximately 15 minutes
- HOSA – 5 minutes
- Susan Alcorn-McKay presenting on Northern Bridging the Distance approximately 20 minutes.
- Anne will confirm how much time Monica Reilly requires to present on Colleges Ontario Mental Health Project and it was confirmed approximately 30 minutes.
- It was confirmed Robert Solomon could not attend.
- Gordon McGregor will present on Apprenticeship – approximately 10 min.
- Meghan had spoken to Kathy re: Universal and Mental Health Proposals and she confirmed that she did receive a proposal from Susan Alcorn-MacKay.
- The schedule is now firm and no further proposals are being accepted for the upcoming conference.
- Voting for upcoming CCDI executive positions will be done at the end of the meeting. Trina Washington was the only submission Kelley received for the Western Region.

Next Executive Meeting will be June 5, 2013